



## **School Group visit guide to the Witness for the Prosecution**

### **Arrivals**

The doors to the bar open one hour before the performance time, followed by the auditorium doors opening half an hour before. We would recommend that you arrive no later than 30 minutes before the performance to allow time to have your bags checked, tickets scanned, use the toilets and buy any merchandise and drinks before finding your seats.

For coaches, there are coach bays on Belvedere Road for short stay pick up and drop off, just a two minute walk from the entrance to County Hall. These bays are operated by Merlin Events and require a permit as they are also used by customers for their South Bank attractions. You can book a permit by emailing [coach@londoneye.com](mailto:coach@londoneye.com) or by calling 0333 321 2001. The entrance to the venue is also on Belvedere Road.

### **The Venue**

There are 5 steps to enter the venue however, if anyone needs step free access, please come and let someone inside the venue know and a member of staff will come outside and direct you to the outdoor lift. As you enter, there is then a large foyer that is used both by the show, and other companies that operate within County Hall. Head straight in front of you to the big black gates to have your ticket scanned, or to the right where you will see a 'Witness' branded Box Office.

### **Security**

Before entering this foyer, everyone will be subject to a bag search. Please note, we do not have a cloakroom at the venue so you'll need to leave any larger items behind. We also do not allow food or drinks into the theatre.

### **Accessibility**

To enter the building, you will need to ask a member of staff to take you round to the lift to help get you into the foyer, if you need it. From there, you will have your bag checked and ticket scanned by our Ushering team. You will then be taken to the lift that will take you up to stalls level.

From there, Row F in the stalls is completely step free. Otherwise, there will be steps to get to your seats. Particularly, if you are seated in the galleries. For more information on this, please contact us on [customers@kxtickets.com](mailto:customers@kxtickets.com) where a member of the team will be able to advise you further.

We also have Sennheiser In-Ear and Hearing loop devices for people who have T Settings on their hearing aids.

There are accessible toilets located on the stalls level.



### **Bar and Refreshments**

The bar opens one hour before the show with a range of soft drinks and light snacks. These can be taken into the auditorium in a plastic cup or bottle. Please note, food or drink is allowed inside the venue.

### **Merchandise**

There is a range of merchandise available when you visit the show. Souvenir programmes are £5.00 each and make for a great keepsake.

### **Payments**

We are able to take card or cash at the venue. We do not take AMEX and Monzo 'kids' cards can have problems when buying soft drinks and sweets from the bar.

### **Running Time**

The show is 2 hours and 20 minutes long. Specifically, Act 1 runs at 1 hour and 15 minutes, there is a 15 minute interval with Act 2 lasting 50 minutes.

### **Performance Etiquette**

The show is very immersive with actors occasionally using the aisle to enter and exit the stage. Please ensure that no bags are in the way of this. Whilst we can often admit latecomers at a suitable point in the show, once the court is officially in session we are not able to admit any more latecomers until the interval. This includes if you need to leave the auditorium to use the toilet.

Please switch off all mobile and electronic devices and avoid eating noisy snacks during the show so as not to disturb others around you. Listen out for any instructions from our team-they're here to help.

### **Photography and Filming**

Photography and filming is strictly prohibited during the show. You are allowed to take pictures of our stunning courtroom, on a phone, before the show begins and in the interval. Anyone found to be taking pictures or filming during the show will be asked to delete the footage.

### **Emergencies**

If an evacuation is needed, please follow staff instructions and leave the venue safely. We recommend having a plan in place for managing your students in case of an emergency.

### **First Aid**

We've got trained first aiders on hand if needed. If anyone in your group has a medical condition we should be aware of, let us know in advance so we can be ready to assist.

We look forward to welcoming you to the show soon!

If you have any other queries, please do not hesitate to contact us on [customers@kxtickets.com](mailto:customers@kxtickets.com).