

Job title	<i>Deputy Technical Manager</i>
Reports to	<i>Technical Manager, General Manager</i>
Salary	<i>£31,200 + overtime</i>
Hours	<i>40 hours per week</i>

TO APPLY: Email a CV and covering letter to david@artstheatrewestend.co.uk and chloe@artstheatrewestend.co.uk by Friday 12th of May 2023

Job purpose

The Deputy Technical Manager will support the Technical Manager in the smooth running and operation of the main stage at the Arts Theatre. The role will take responsibility for regular show cover on the resident production and other external hires which may take place within the theatre space. Building management will also fall under this position, requiring the individual to act as a venue keyholder, fire marshal and duty technician for a range of activities onsite. Due to the nature of this position, evening and weekend work will be required including Sundays.

Duties and responsibilities

- Duties will include technical support for the shows, supporting get ins/ get out, provide technical support to daytime hires and technical cover.
- The role requires knowledge of how-to set-up and operation of sound/ lighting equipment for a variety of events and shows.
- Be able to work as part of a team in the main house or work alone in the studio Space.
- The role will also include general PPM of the venue and its entities.
- Someone who is energetic and brings a positive mindset to all tasks and projects.
- Essential skills: ETC ION programming, set up and operate a sound system and counterweight and hemp flying.
- A willingness to help and learn, be a team player and good communication skills.

Qualifications, experience and characteristics

- A background in technical theatre, production, or electrical welfare
- A proven track record in managing tasks towards deadlines
- Administrative efficiency and attention to detail
- Strong communication skills and ability remain calm under pressure
- A keen eye for detail supported by absolute accuracy in the execution of tasks, with strong numeracy and literacy skills
- Familiarity with the theatre environment
- A confident self-starter, capable of working on own initiative and to strict deadlines.

Working conditions

Management position: the candidate will be expected to work on a roster basis on a variety of shift patterns issued by the Technical Manager.

Physical requirements

Some physical labor required for this position including manual handling and lifting. All activities will be appropriately risk assessed and advised in advance.